

***APPROVED MINUTES***  
**FENTON CHARTER PUBLIC SCHOOLS**  
**BOARD OF DIRECTORS MEETING**

**April 12, 2018**

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, April 12, 2018, at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools Administrative and Business Offices, 8928B Sunland Boulevard, Sun Valley, CA 91352.

**I. PRELIMINARY**

**A. Call to Order** – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:38 p.m. by Chair Lucente.

**B. Roll Call** – Secretaries of the Board – Meaghan Berry, Laura Holmes and Coco Salazar

**Board Members Present**

Yvette King-Berg, *Community Representative*

Daniel Laughlin, *Parent Representative*

Joe Lucente, *Community Representative*

Walter Wallace, *Community Representative*

**Board Members Not Present**

Diane Abeyta, *Parent Representative*

Gary Borden, *Community Representative*

Gabriela Montoya, *Parent Representative*

**C. Flag Salute** – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

**D. Additions/Corrections to the Agenda** – Chair Lucente

There were no additions or corrections to the agenda.

**E. Approval of Minutes**

**Minutes of Previous Regular Meeting** – Chair Lucente

On **MOTION** of Yvette King-Berg **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the minutes of the March 1, 2018 Regular Meeting were approved.

**II. COMMUNICATIONS**

**A. Presentations from the Public** – Chair Lucente

There were no presentations from the public.

## **B. Committee/Council Reports**

Minutes of all meetings held by advisory committees and councils were sent to the Board Members prior to this meeting.

There were no further reports by committees and councils.

## **C. Treasurer/CFO's Report**

Kristin Dietz, FCPS Treasurer and CFO, presented monthly profit and loss statements, revenue, expenditures, and year-to-date projections for the Fenton Charter Public Schools. The following information/reports were presented including actuals through February 2018:

- Second Interim Reports
  - Second Interim Reports were submitted to LAUSD on March 9, 2018
  - A summary of the five reports was presented (full reports were sent out to all Board members and staff with the agenda)
- Consolidated annual net income is now forecasted at \$1,775,473
  - This is a net decrease of -\$125,000 from the previous forecast
  - Main drivers of this change are:
    - SB740 grant reduction per California School Finance Authority (CSFA): -\$62,000
    - Special Education contracted expenses increased: +\$45,000
    - Technology expenses increased: +\$37,000
  - All sites forecasting positive net income
- Cash flows remaining consistent and strong
  - Consolidated cash balance is \$12.3 million

## **D. Directors' Reports**

Fenton Avenue Charter School (FACS) – Stacy Carroll Hutter, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Dr. David Riddick, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Cary Rabinowitz, Director, reported.

**E. Executive Director’s Report**

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

**III. CONSENT AGENDA ITEMS**

**A. Recommendation to receive and approve letters of engagement from CliftonLarsonAllen, LLP for audit of FCPS, SFV Education and FCPS Foundation**

**B. Recommendation to approve federal (Form 990) and state (Form 199) tax returns for FCPS and approve authorization for filing**

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the Consent Agenda was approved as presented.

**IV. ITEMS SCHEDULED FOR ACTION**

**A. Recommendation to receive and file LAUSD Annual Performance-Based Oversight Visit Reports for 2017-2018 School Year**

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to receive and file LAUSD Annual Performance-Based Oversight Visit Reports for 2017-2018 School Year was approved.

**B. Recommendation to approve third contract extension with School Nutrition Plus**

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the third extension of the contract with School Nutrition Plus was approved.

**V. ITEMS SCHEDULED FOR INFORMATION**

**A. Update on FCPS OPEB Trust**

*This was an information item only and no action was taken.*

**VI. CLOSED SESSION**

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 (personnel) and Government Code Section 54956.8 (real property).”

The Board convened to Closed Session at 5:43 p.m.

- A. **PERSONNEL: (Government Code 54957)**  
**PUBLIC EMPLOYMENT – Executive Director Compensation**
  
- B. **REAL PROPERTY: (Government Code 54956.8)**  
**PROPERTY – Purchase of Property to Expand Fenton Primary Center**

**VII. RETURN TO OPEN SESSION**

The Board reconvened to Open Session at 6:01 p.m.

Chair Lucente announced that the following action had been taken by the Board of Directors in Closed Session:

- A. **PERSONNEL: (Government Code 54957)**  
**PUBLIC EMPLOYMENT – Executive Director Compensation**

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to increase the Executive Director’s annual salary to the maximum postretirement earnings limit for retired CalSTRS members for the 2018-2019 fiscal year as communicated through the CalSTRS employer directive dated March 12, 2018 was approved. This increases the Executive Director’s annual salary from the current \$43,755 to \$45,022 and will begin on July 1, 2019.

- B. **REAL PROPERTY: (Government Code 54956.8)**  
**PROPERTY – Purchase of Property to Expand Fenton Primary Center**

No action was taken on this item.

**VIII. ANNOUNCEMENTS**

**IX. ADJOURNMENT**

The meeting was adjourned at 6:02 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, May 17, 2018 at 4:30 p.m. in the auditorium of Santa Monica Boulevard Community Charter School, 1022 North Van Ness Avenue, Los Angeles CA 90038.

Respectfully submitted:

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Meaghan Berry  
Secretary of the Board

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Laura Holmes  
Secretary of the Board

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Coco Salazar  
Secretary of the Board